



Made possible with

**Heritage  
Fund**

**LOWEWOOD MUSEUM, HODDESDON, HERTFORDSHIRE**

**MUSEUM PROJECT MANAGER: £30,000 pa**

## ***YOUR HERITAGE, YOUR MUSEUM***

### **The Post**

We are seeking to appoint an energetic and experienced project officer with a track record of success to lead up and deliver the *Your Heritage, Your Museum* project over the next three years.

As Museum Project Manager you will be responsible for managing the project, reporting to the Client Project Group, ensuring the key outcomes agreed with the National Lottery Heritage Fund (NLHF) are successfully delivered. The Museum Project Manager will be based at Lowewood Museum, together with the Community Engagement Officer.

The post and is being offered on a fixed term contract for three years, funded by NLHF and local partners through the *Your Heritage, Your Museum* project.

### **Your Heritage, Your Museum**

This project focuses on local heritage across the Borough, positioning the Museum as a community, cultural and heritage hub through a three year programme of outreach activity that aims to engage the diverse range of communities from Waltham Cross in the south to Hoddesdon at the northern end of the Borough discovering and celebrating their local heritage. It will be taken forward through development of a series of locally generated exhibitions and pop up events, virtual trails, way marking for example, from which we aim to recruit a team of 'Community Curators' to redefine the Museum galleries to tell local stories, past and present as a dynamic offering, replacing the dated static displays, with greater relevancy to today.

The project outcomes are:

1. To re-position Lowewood Museum, following a prolonged closure, as a community 'owned' Museum
2. To develop Lowewood Museum to host community, cultural and heritage activities delivered by both the Trust and by local partners e.g working with NHS social prescribers to deliver dementia cafes or to provide exhibition space for local artists.
3. To engage local communities within the Borough in discovering their heritage, particularly marginalised younger people and socially isolated adults who have not traditionally used the museum, developing a sense of place and identity.

4. To support high street regeneration through occupancy of vacant shops with pop up displays and events.

The genesis here was a major consultative event held in late 2020 with local groups and stakeholders that identified a need for the Museum to become a proactive force in community regeneration, working in partnership with local organisations across the Borough.

This is a new beginning for Lowewood Museum with the active support of Broxbourne Borough Council and a newly established Trust Board that is keen to forge a new direction for the Museum.

An important additional outcome will be building organisational resilience through both the recruitment and development of volunteer teams and financial resilience through increased hirings and sponsorship.

## **HOW TO APPLY**

For an information pack and job description please contact [office@lowewoodmuseum.org.uk](mailto:office@lowewoodmuseum.org.uk)

Closing date for applications is 12 noon on **Wednesday 10 November 2021** addressed to David Dent, Chair of the Lowewood Museum Trust: [office@lowewoodmuseum.org.uk](mailto:office@lowewoodmuseum.org.uk)

Interviews will be held at Lowewood Museum in the week commencing **22 November 2021**

Please visit our website: [www.lowewoodmuseum.com](http://www.lowewoodmuseum.com).

We will acknowledge receipt of your application. Shortlisted applicants will be invited to an interview by Zoom or in person with the Selection Panel.

19.10.2021